



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

|  |                                    |
|--|------------------------------------|
| <b>Part A</b>  |                                    |
| <b>Data of the Institution</b>                       |                                    |
| <b>1.Name of the Institution</b>                     | SKVT GOVERNMENT DEGREE COLLEGE     |
| • Name of the Head of the institution                | Dr.P.Abel Raja Babu                |
| • Designation  | Principal                          |
| • Does the institution function from its own campus? | Yes                                |
| • Phone no./Alternate phone no.                      | 08832461730                        |
| • Mobile No:   | 9490710317                         |
| • Registered e-mail                                  | skvtgdcrjy@gmail.com               |
| • Alternate e-mail                                   | dr.abelraj@gmail.com               |
| • Address  | 47-1-7, Ananda gardens, Y-Junction |
| • City/Town  | Rajamahendravaram                  |
| • State/UT   | Andhrapradesh                      |
| • Pin Code   | 533103                             |
| <b>2.Institutional status</b>                        |                                    |
| • Affiliated / Constitution Colleges                 |                                    |
| • Type of Institution                                | Co-education                       |
| • Location   | Urban                              |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status   | Grants-in aid   |                |                             |               |             |
| • Name of the Affiliating University   | Adikavi Nnayya University   |                |                             |               |             |
| • Name of the IQAC Coordinator   | Dr.D.V.Ramana Murthy  |                |                             |               |             |
| • Phone No.  | 9949135864  |                |                             |               |             |
| • Alternate phone No.  | 08832461730   |                |                             |               |             |
| • Mobile   | 9490710317  |                |                             |               |             |
| • IQAC e-mail address  | skvtgdcrjy@gmail.com  |                |                             |               |             |
| • Alternate e-mail address   | drdvrmurthy@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | C   | 1.54           | 2016                        | 16/09/2016    | 16/09/2021  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 10/07/2012                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| NA   | NA  | NA             | NA                          | 0             |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                | Yes                         |               |             |
| • Upload latest notification of formation of IQAC  |   |                | <a href="#">View File</a>   |               |             |

|  |                           |  |
|--|---------------------------|--|
| <b>9.No. of IQAC meetings held during the year</b>   | <b>2021-2022</b>          |  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>   | <b>Yes</b>                |  |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | <a href="#">View File</a> |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>  | <b>No</b>                 |  |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>   |                           |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |                           |  |
| <p>? Institutional Workshop on Importance of Human Science in Daily Life ? Assisted the principal in the preparation of annual report &amp; annual academic activities. ? National voters day celebrations ? Indian Budget Discussion ? Conduction of internal &amp; external academic audits. ? A mock inspection is conducted to all the departments for the academic audit. ? Encouraged the departments to apply and conduct National Seminars in various topics. ? Student feedback is taken on lecturers, department wise and lecturer wise and submitted the report to the principal.</p> |                           |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>  |                           |  |
|  |                           |  |

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| <p>? Implementation of the Revised Syllabus for the UG Course ? To adopt new methods in teaching and learning ? To conduct the Internal Examinations. ? To promote the students organized community development activities and awareness programs. ? Implementation of Choice Based Credit System (CBCS) in UG Level. ? Systematic internal exams for every department. ? Celebration of Important days ? To conduct health camps for students ? Coaching in the field of Sports and Games</p> | <p>? Implementation of the Revised Syllabus for UG Course and provide the study material to the students ? New Teaching and learning methods such as Pedagogy ? PPT, Role-play, Mana T.V. provided ? Internal exams were conducted and evaluated and marks communicated to the students ? A good number of awareness programs were conducted like AIDS awareness, Voter awareness, Population prevention, Implementation of plastic free zone, Human rights awareness. ? Implementing the revised syllabus of CBCS to the UG students. ? Implementing ? International Women's day, Voters day, World population day, NSS day, Aids day, Blood donation day, UNO day, Hiroshima and Nagasaki day, World Tourism day etc. ? Conducted Health awareness programs through NSS and Youth Red cross ? Conducting regularly indoor and outdoor games along with maintaining Gym for Physical fitness to both boys and girls</p> |
| <p><b>13. Whether the AQAR was placed before statutory body?</b></p>   | <p>Yes</p>   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |  |
| <p>Name</p>  | <p>Date of meeting(s)</p>  |
| <p>AQAR</p>  | <p>05/11/2022</p>  |
| <p><b>14. Whether institutional data submitted to AISHE</b></p>  |  |
|  |  |

| Year | Date of Submission |
|------|--------------------|
| 2023 | 03/01/2023         |

### 15. Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution. b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations. c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples. e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges? f) Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020

### 16. Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020. b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details. c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer. d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc. e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020

### 17. Skill development:

Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education. c) How the institution is providing Value-based education to inculcate positivity amongst the

learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc. d) Enlist the institution's efforts to: i. Design a credit structure to ensure that all students take at least one vocational course before graduating. i institution pertaining to the Skill development in view of NEP 2020.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses. b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details. c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution. d) Describe the efforts of the institution to preserve and promote the following: i.Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.) n ii.Indian ancient traditional knowledge iii.Indian Arts iv.Indian Culture and traditions. e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)? ii. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices. iii. Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

**20.Distance education/online education:**

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution. b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning. Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

**Extended Profile**

| <b>1.Programme</b>  |                           |
|---|---------------------------|
| 1.1<br>Number of courses offered by the institution across all programs during the year             | 13                        |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>2.Student</b>  |                           |
| 2.1<br>Number of students during the year   | 1342                      |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.2<br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 50%                       |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.3<br>Number of outgoing/ final year students during the year                                      | 210                       |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1<br>Number of full time teachers during the year   | 5                         |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 3.2   | 56                        |

| Number of Sanctioned posts during the year                               |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>4.Institution</b>   |                           |
| 4.1<br>Total number of Classrooms and Seminar halls                      | 32                        |
| 4.2<br>Total expenditure excluding salary during the year (INR in lakhs) | 1,16,18,600               |
| 4.3<br>Total number of computers on campus for academic purposes         | 130                       |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution offers wide range of courses in regular, self-financing and enrichment programs, some in the emerging areas having employment potential.
- Our college libraries are enriched with large number of books i.e. magazines, encyclopaedias, reference books, journals, back volumes, dissertations & Thesis, e-books & e-journals.
- The college provides internet & Xerox facility in the libraries.
- The college science laboratories are fully equipped.
- The college has one ICT based Seminar Halls with smart boards.
- The college has two smart class rooms for with facility of MANA TV
- The college has well equipped Gymnasium.
- Well - equipped language laboratory for the development of communication skills for students.

Excellent placement opportunities offered.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://www.skvtgdcrjy.ac.in/infrastructure.php">https://www.skvtgdcrjy.ac.in/infrastructure.php</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to the Adikavi Nanayya University and follows the evaluation scheme designed by the University. During the Lockdown following Covid-19 Pandemic, Online Assignments were taken from the students. It is worth reporting that despite the several problems that some of the students faced with regard to WiFi or internet connection or not having Laptops, the submission of assignments was almost cent percent. The college adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The specific methods of assessment varies from subject to subject according to the recommendations of the respective board of studies of the affiliating University but the methods include performances in regular assignments, class tests, seminar presentations, projects, viva etc. The performance of the students are closely monitored by the departmental teachers and internal marks are uploaded in student management system portal and the marks awarded in continuous internal evaluation (assessment) are being shown on the marks along with the candidate's performance in end-semester examination to determine the grade and grade point in each respective course (paper).

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | No File Uploaded  |
| Link for Additional information      | <a href="https://www.skvtgdcrjy.ac.in/documents/academics/acad_cal_2022.pdf">https://www.skvtgdcrjy.ac.in/documents/academics/acad_cal_2022.pdf</a> |

**1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

| File Description  | Documents        |
|---|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Human Resource Management** The institution has dedicated and committed faculty. The staff members are busy with class work and research work. The non teaching staff were busy with administrative and examination work. The institution also develops, The faculty extent their services as resource persons, BOS members in various colleges, University Examination Observers, Examiners, Paper setters, Academic audit advisers etc.

**Human Values & Professional Ethics:**

A course on Human Values and Professional Ethics is prescribed for undergraduate students in the first semester. This course covers an array of topics such as introduction to value education, harmony in the human being, harmony in the family, society and nature, etc. It helps in the edification of character and instilling values while reinforcing a strong sense of integrity, inter-religious harmony, and inclusiveness.

**Environmental Studies:**

The college is in the tribal belt and is still oblivious to urbanization. However, the course on Environmental education addresses the sensitization of the students about environmental and sustainability issues such as natural resources, ecosystems, biodiversity and its conservation, environmental pollution, unsustainable to sustainable development, and the role of

**information technology in environmental protection and human health.**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded          |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

**1.3.3 - Number of students undertaking project work/field work/ internships**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**E. None of the above**

| File Description   | Documents        |
|--|------------------|
| URL for stakeholder feedback report  | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload)   | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://docs.google.com/forms/d/1cT0FV0CAa1-gycNJScT3QefirwYOKNBJsgOODpjz-RE/edit">https://docs.google.com/forms/d/1cT0FV0CAa1-gycNJScT3QefirwYOKNBJsgOODpjz-RE/edit</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**604**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

50

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | No File Uploaded          |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Coaching classes are organized for recruitment in Govt. Services. 2. Guest lecturers & seminars organized for students of all classes 3. Placement cell organizes counseling classes for career planning & job opportunities 4. Communication Skills classes organized by Department of English 5. Commerce students participate Industrial training to paper mill Subjects Orientation Classes organized by the Home Science departments Provision of E-learning Resources: ICT-enabled instruction helps the students to surmount the barriers owing to their rustic background. Well equipped Computer Lab, Digital Classrooms, and LCD Projectors are available to facilitate the e-learning process. Teachers-ICT Teaching methodologies have been customized to make it more students centric and dynamic. The curriculum is delivered in such a way that it complements the theoretical knowledge with a practical understanding of the concepts. Efforts have been made to use ICT-enabled tools for an effective teaching learning process. The entire administrative block is Wi-Fi enabled with 200 Mbps. Several student groups have been formed on WhatsApp for sharing academic information. The college website keeps the student community updated about the latest progress in curricular and co curricular activities of the institution.

| File Description                  | Documents   |
|-----------------------------------|---|
| Link for additional Information   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information | No File Uploaded  |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1342               | 5                  |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution had already initiated ICT enabled teaching and learning in the campus. The college provides syllabus and question bank to all students in the beginning of the each semester. Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities are given. The college is having well experienced lecturers to teach all the courses. The libraries are opened from 10.00 a.m. to 5.00 p.m., there is an open access system. The staff members are encouraged to participate in orientation, refresher courses, seminars, workshops and conferences. Experiential Learning Students are involved in experiential, participative methodologies which offer new opportunities for strengthening their learning experience. Field visits and guest lectures are organized. Students are given Projects, Seminars, and Assignments focusing on self-study, team-building, and independent learning. Provision of E-learning Resources: ICT-enabled instruction helps the students to surmount the barriers owing to their rustic background. Well equipped Computer Lab, Digital Classrooms, and LCD Projectors are available to facilitate the e-learning process. Teachers-ICT Teaching methodologies have been customized to make it more students centric and dynamic.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| Link for additional information   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution had already initiated ICT enabled teaching and learning in the campus. The college provides syllabus and question

bank to all students in the beginning of the each semester. Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities are given. The college is having well experienced lecturers to teach all the courses. The libraries are opened from 9.00 a.m. to 5.00 p.m., there is an open access system. The staff members are encouraged to participate in orientation, refresher courses, seminars, workshops and conferences.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | No File Uploaded  |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

5

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

NO

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | No File Uploaded          |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

5

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Departmental Level:** All the students are provided with the internal exam answer scripts and are given an opportunity to verify their marks awarded against their answers. Any objections in the internal evaluation are immediately addressed by the respective faculty member. With respect to assignments, Faculty evaluates assignments based on the rubric which is also shared with the students in the classrooms as well as in their class WhatsApp groups. The rubric consists of criteria- content, appropriate cognition level, timely submission, clarity, presentation of content, etc. The evaluated assignments are given back to students thus maintaining the

transparency of the marks assigned and to resolve grievances if any.

College Level: The Institute appoints an Examinations committee for smooth conduct of examinations of affiliating university. If students face any type of problem, it is resolved by the institution and observer appointed by the university. The grievances during the conduct of online/theory examinations are considered and discussed in consultation with the Principal. If they feel that the grivence is beyond their jurisdiciton they forward it to the university for its redressal.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The management and the Principal monitor the administration and address the grievances of the staff and students immediately. Faculty and students are encouraged to participate and present papers in National and International seminars and also published papers in ISSN and ISBN journals. Progression of students is analyzed through the conduct of internal examinations, Mid Exams and semester examinations. The faculty of motivated to use modern teaching methods such as computer based learning, PPT, Group discussions, debate, Field trips etc. There are 3NSS units; students are encouraged to join in NSS. Extension activities are under taken by the students by the adoption of the villages, blood donation camps, awareness camps etc. One Youth Red Cross unit, students are encouraged to join in YRC. Extension activities are under taken by the students by the adoption of the villages, blood donation camps etc. Department of History organized Historical Tour at Amaravathi The department of Botany and Zoology organized field trips at Korangi Forest The Commerce Department organized field trip to International Paper mill, Rajahmundry.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**YES**

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | No File Uploaded  |
| Paste link for Additional information                | <a href="https://www.skvtgdcrjy.ac.in/#">https://www.skvtgdcrjy.ac.in/#</a> |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded  |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**YES**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://www.skvtgdcrjy.ac.in/#">https://www.skvtgdcrjy.ac.in/#</a> |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**123**

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://www.skvtgdcrjy.ac.in/documents/examinationcell/resultanalysis.pdf">https://www.skvtgdcrjy.ac.in/documents/examinationcell/resultanalysis.pdf</a> |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may**

design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/LRau5TT9Rvq6rtkv7>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents   |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded  |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | No File Uploaded  |
| Paste link to funding agency website                          | <a href="http://skvtgdcjrjy.ac.in/activities.php#">http://skvtgdcjrjy.ac.in/activities.php#</a> |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**NSS III- UNITS Campus orgained at adpoted village**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://skvtgdcrjy.ac.in/#">http://skvtgdcrjy.ac.in/#</a> |
| Upload any additional information     | No File Uploaded  |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters   | No File Uploaded |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | No File Uploaded          |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1000

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded          |

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related Document  | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information  | No File Uploaded |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded          |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities Existing Campus area 8.26 acc

Class rooms 30 Laboratories 12

Seminar Halls 02

Classrooms with CD facilities 03

Classrooms with Wi-Fi/ LAN 02 Seminar halls with ICT facilities 01

Video Centre Nil No. of important equipments purchased (1-0 lakh) during the current year. Nil Value of the equipment purchased during the year (Rs. in Lakhs)

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**YES**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**30**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**3**

| File Description  | Documents   |
|---|---|
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="http://skvtgdcrjy.ac.in/#">http://skvtgdcrjy.ac.in/#</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded  |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NO

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded          |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NO

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional Information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Audited statements of accounts   | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NO

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

#### 4.3.2 - Number of Computers

130

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio          | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57543584.00

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

we have maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.,

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Any additional information  | No File Uploaded  |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded  |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**20**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**16**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded          |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**E. None of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information     | No File Uploaded |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information          | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every year, the College conducts elections for University Representative, Sports Representative and Class Representative. Representation is provided for students on Statutory Bodies such as the Internal Committee (for Prevention and Prohibition of Sexual Harassment), Anti Ragging Committee and Grievances Committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much-needed students' perspective to the work in hand. The Student Council helps in maintaining academic discipline and rigour. They are assigned special tasks during co-curricular, extra-curricular and sports activities. They also help in coordinating the Alumni and Current students' festival and entrepreneurship event Vividha. Members of the Students Council perform a proactive role during Inter Collegiate Events and Competitions related to Sports, Academics, CoCurricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, NCC Republic Day Parade, Anubhuti Science Exhibition organized in the College. Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities. SCIENCE AND COMMERCE Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities. File Description Docum

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

100

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded          |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision "To grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Rajahmundry town and its adjacent villages." The vision and mission of the Institution is to provide qualitative and relevant education to the students, especially belonging to the remote, poor and weaker sections of the area. MISSION By providing qualitative

education with all job-oriented skills. By enriching the capacity of individuals to learn and lead with integrity and wisdom. By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research. By instilling human values & a sense of responsibility towards the society

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The IQAC distributes UGC guidelines of major, minor research projects, seminars, conferences symposia and workshops and also whole proposals to faculty to apply for the above programs to the UGC for financial support. It motivates the faculty to participate in seminars and present papers. It also encourages the teaching staff to publish articles in peer reviewed journals. The college has a research committee constituted the Principal as chair person and 4 senior faculty as members. It tracks the UGC schemes. The IQAC informs the faculty to undertake M.Phil. and Ph.D. degree under UGC sponsored faculty development programme. Encouraging staff to publish the research papers. The students are also advised to present their research papers in the national seminars - workshops organized annually by the college. Further, the students are also encouraged to present and publish their research articles in the journals and other newspapers.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development

- The IQAC distributes UGC guidelines of major, minor research projects, seminars, conferences symposia and workshops and

also whole proposals to faculty to apply for the above programs to the UGC for financial support.

- It motivates the faculty to participate in seminars and present papers.
- It also encourages the teaching staff to publish articles in peer reviewed journals.
- The college has a research committee constituted the Principal as chair person and 4 senior faculty as members. It tracks the UGC schemes.
- The IQAC informs the faculty to undertake M.Phil. and Ph.D. degree under UGC sponsored faculty development programme.
- 
- The students are also advised to present their research papers in the national seminars – workshops organized annually by the college. Further, the students are also encouraged to present and publish their research articles in the journals and other newspapers.

### Teaching and Learning

- The Institution had already initiated ICT enabled teaching and learning in the campus.
- The college provides syllabus and question bank to all students in the beginning of the each semester.
- Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities are given.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Planning and Development

- Training programmes on M.S. Office, Office automation and Laboratory maintenance were organized for the benefit of

support staff.

- A training programme on English language, speaking and writing skills were organized for their benefit.
- Faculty is permitted to attend Orientation and Refresher courses.
- Faculty is encouraged to attend the Seminars and Workshops.
- Faculty is deputed to attend BOS meetings, Paper Setters, Examiners of Autonomous Colleges and Universities.

#### Administration

- The management and the Principal monitor the administration and address the grievances of the staff and students immediately. The faculty of motivated to use modern teaching methods such as computer based learning, PPT, Group discussions, debate, Field trips etc.
- There are 3NSS units; students are encouraged to join in NSS. Extension activities are under taken by the students by the adoption of the villages, blood donation camps, awareness camps etc.
- One Youth Red Cross unit, students are encouraged to join in YRC. Extension activities are under taken by the students by the adoption of the villages, blood donation camps etc.
- Department of History organized Historical Tour at Amaravathi
- The department of Botany and Zoology organized field trips at Korangi Forest

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Link to Organogram of the Institution webpage | Nil   |
| Upload any additional information             | No File Uploaded  |

#### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

| File Description  | Documents        |
|---|------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded |
| Screen shots of user interfaces   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | No File Uploaded |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare Schemes for Teaching and non-Teaching Staff: Encouragement & Motivation:** The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. NonTeaching staff are encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose. **Encouragement and Motivation for Higher Studies: Courses Conducted by the Institute:** The College also conducts FDPs and Short-Term Courses for Teachers. **Laboratory Safety E Programs:** Laboratory Safety Programs are conducted for Teaching and Non-Teaching staff regularly. **Facilities:** The College provides infrastructure facilities viz. Computers, Laptops, Desktops, Printers, Scanners & LCDs to all the departments for smooth functioning of day-to-day academic activities and for personal research of the Faculty members. **General Welfare Schemes for teaching and Non-Teaching Staff: Provident Funds:** Employees Provident Fund (EPF) is a Retirement benefit Scheme provided by the Institution for the benefit of all its employees. **Counselling Centre:** College has a Counselling Cell for teaching, nonteaching staff and students. **Medical Insurance:** The Institute provides Medical Insurance to Principal and Vice Principals. **File Description Documents Paste link for additional information**  
<https://www.skvtcollege.in/documents/AQA>

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded          |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. a) The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS). b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director. . Non-Teaching Staff All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits,

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

no

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Sarojini Naidu College for Women has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. . Administering the feedback mechanism to obtain feedback from students, faculty and other stakeholders of the college. Organizing inter and intra-institutional workshops, seminars and conferences on quality related themes and promotion of quality culture. Encouraging the institution and its departments to enter into collaboration or to sign MoUs with other Higher Educational institutions, including foreign Universities for faculty exchange program, research activities etc. Opening of skill-based certificate courses to make the students more employable. Encouraging the institution to be more eco-friendly. Two of the major institutional initiatives include: Academic Initiative: The IQAC has made the following initiatives relating to the academic atmosphere of the college: 1. The college offers 3courses under 13programs spanning across the disciplines of Humanities, Social Science, Science, Commerce andManagement at Under Graduate and Post Graduate levels. The large number of courses help the students who come from diverse backgrounds and objectives. T

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC functions as the coordinating and facilitating organ among various wings of the college. In the process of quality initiatives, IQAC greatly contributes to the improvement, enhancement and further development of the teaching learning process. Regular academic audits and student feedback helps the college to assure quality and excellence. The IQAC also envisions greater integration of teaching, infrastructure and technology for the smooth functioning of the academic process. Due to the pandemic situation the year 2020-21 proved to be a challenging one. The IQAC responded to the crisis and took these immediate measures: The entire student database, which was preserved in a local server, was transformed into a web based one. Students can now pay their fees, make subject choices online.

The teachers can also record the marks of the students online. The teachers have mostly provided materials through Google classroom and taken their classes using Google meet. The examinations were also conducted online. Teachers, who were not tech savvy, were encouraged to learn from their peers. Instead of large scale programs, this was done on a one to one basis so as to allow the teachers to learn according to their needs at their own pace.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded  |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the programme Period (from-to) Participants Female Male  
 Student Counseling Centre & Women Cell are taking care of gender sensitization. International Women's Day was celebrated in the

college by inviting Gynecologists to educate girl students in Hormonal imbalance and anemic problems Soft toys & training workshop was conducted to all girl students for their benefit of the future and lady staff through women cell. Quelling making training workshop was conducted to all girl students Communication Skills training classes conducted Thought the year One hour One week one week one week 150 100

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**no**

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="http://skvtgdcrjy.ac.in/index.php">http://skvtgdcrjy.ac.in/index.php</a> |
| Any other relevant information  | No File Uploaded  |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** E. None of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** E. None of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents                 | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit** E. None of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as**

per NAAC format in your institution website, provide the link Every Saturday we conduct assembly Observation of "clean & green" and on third Saturday of every month Before the commencements of class work we play National Song Vedemataram & Kandukuri Veerasalingams Eswara Pradhana of end of the class work we play National anthem Janaganamana Implementation and practice of Uniform dress code for maintaining better discipline

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Rights:** Everyone has the right to learn. Everyone has the right to feel safe. **Responsibilities:** Personal Responsibility – I do the right thing. Communal Responsibility – I encourage others to do the right thing. **Values:** We areLearners We areRespectful We areSafe WeCareaboutOthers Student Representative Council (SRC) At Coburg West our SRC is made up of one representative from each classroom who is voted into this position by their peers.The SRC meets regularly and is an opportunity for students to have a say, makesuggestions and voice opinions on a range of issues that affect all students.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **E. None of the above** **4.**

## Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information   | No File Uploaded |

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals create an environment in which students come together with similar sentiments portraying national unity and humanism. In a given academic year the college commemorates as many days of significance as possible. The range of activities to commemorate the day is diverse Birth and Death Anniversaries of prominent figures are commemorated with earnestness and enthusiasm. The members of the Library, National days like Independence Day and Republic Day are marked by mandatory hoisting of the flag. Dr. BR Ambedkar Jayanti is celebrated every year on 14th April during which prominent speakers address the staff members of various aspects of the life of Dr. Ambedkar. Shivaji Jayanti is celebrated on 19th February by a felicitation of the bust of Shivaji Maharaj followed by lecture on the life and principles of the great ruler. Gandhi Jayanti is an occasion that is commemorated by the college by organising a talk for the staff members as an opportunity of getting to know the principles of our great leader.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Every Saturday we conduct assembly Observation of "clean & green" and on third Saturday of every month Before the commencements of class work we play National Song Vedemataram & Kandukuri Veerasalingams Eswara Pradhana of end of the class work we play National anthem Janaganamana Implementation and practice of Uniform dress code for maintaining better discipline

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Contribution towards social and community development:** The Postgraduate students of Social sciences carry out their dissertation projects related to cross cutting issues of the society like gender sensitization, carrying out Covid surveys. Department of History organized Kaun banega History scholar? An online quiz competition to create awareness and spread knowledge about the historical events, figures etc. The Department also organized Certificate course in Modi script, which holds relevance in interpreting historical facts, figures and documents. The Department of Economics also gives dissertation projects to the students in burning issues related to the economic situation globally. They also organized a webinar on occasion of World Blind Day titled My family, my responsibility with a motive to cultivate social commitment. Under this club various activities like Quiz, lecture series and webinars were conducted. A certificate course in Basic Astronomy for students and teachers was conducted and 125 participants attended this course.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution offers wide range of courses in regular, self-financing and enrichment programs, some in the emerging areas having employment potential.
- Our college libraries are enriched with large number of books i.e. magazines, encyclopaedias, reference books, journals, back volumes, dissertations & Thesis, e-books & e-journals.
- The college provides internet & Xerox facility in the libraries.
- The college science laboratories are fully equipped.
- The college has one ICT based Seminar Halls with smart boards.
- The college has two smart class rooms for with facility of MANA TV
- The college has well equipped Gymnasium.
- Well - equipped language laboratory for the development of communication skills for students.

Excellent placement opportunities offered.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://www.skvtgdcrjy.ac.in/infrastructure.php">https://www.skvtgdcrjy.ac.in/infrastructure.php</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to the Adikavi Nanayya University and follows the evaluation scheme designed by the University. During the Lockdown following Covid-19 Pandemic, Online Assignments were taken from the students. It is worth reporting that despite the several problems that some of the students faced with regard to WiFi or internet connection or not having Laptops, the submission of assignments was almost cent percent. The college adheres to

the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The specific methods of assessment varies from subject to subject according to the recommendations of the respective board of studies of the affiliating University but the methods include performances in regular assignments, class tests, seminar presentations, projects, viva etc. The performance of the students are closely monitored by the departmental teachers and internal marks are uploaded in student management system portal and the marks awarded in continuous internal evaluation (assessment) are being shown on the marks along with the candidate's performance in end-semester examination to determine the grade and grade point in each respective course (paper).

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | No File Uploaded  |
| Link for Additional information      | <a href="https://www.skvtgdcrjy.ac.in/documents/academics/acad_cal_2022.pdf">https://www.skvtgdcrjy.ac.in/documents/academics/acad_cal_2022.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

D. Any 1 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

| <b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>   |                  |
|---|------------------|
| 0   |                  |
| File Description  | Documents        |
| Any additional information  | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings  | No File Uploaded |
| Institutional data in prescribed format (Data Template)   | No File Uploaded |
| <b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>   |                  |
| <b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b> |                  |
| 0   |                  |
| File Description  | Documents        |
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs   | No File Uploaded |
| List of Add on /Certificate programs (Data Template )   | No File Uploaded |
| <b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>  |                  |
| 0   |                  |
| <b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>                      |                  |
| 0   |                  |
| File Description  | Documents        |
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs   | No File Uploaded |
| <b>1.3 - Curriculum Enrichment</b>  |                  |

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Human Resource Management** The institution has dedicated and committed faculty. The staff members are busy with class work and research work. The non teaching staff were busy with administrative and examination work. The institution also develops, The faculty extent their services as resource persons, BOS members in various colleges, University Examination Observers, Examiners, Paper setters, Academic audit advisers etc.

**Human Values & Professional Ethics:**

A course on Human Values and Professional Ethics is prescribed for undergraduate students in the first semester. This course covers an array of topics such as introduction to value education, harmony in the human being, harmony in the family, society and nature, etc. It helps in the edification of character and instilling values while reinforcing a strong sense of integrity, inter-religious harmony, and inclusiveness.

**Environmental Studies:**

The college is in the tribal belt and is still oblivious to urbanization. However, the course on Environmental education addresses the sensitization of the students about environmental and sustainability issues such as natural resources, ecosystems, biodiversity and its conservation, environmental pollution, unsustainable to sustainable development, and the role of information technology in environmental protection and human health.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded          |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

### 1.4 - Feedback System

|  |                      |
|--|----------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | E. None of the above |
|--|----------------------|

| File Description   | Documents        |
|--|------------------|
| URL for stakeholder feedback report  | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload)   | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://docs.google.com/forms/d/1cT0FV0CAa1-gycNJSct3QefirwYOKNBJsgQODpjz-RE/edit">https://docs.google.com/forms/d/1cT0FV0CAa1-gycNJSct3QefirwYOKNBJsgQODpjz-RE/edit</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

604

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

50

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | No File Uploaded          |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Coaching classes are organized for recruitment in Govt. Services. 2. Guest lecturers & seminars organized for students of all classes 3. Placement cell organizes counseling classes for career planning & job opportunities 4. Communication Skills classes organized by Department of English 5. Commerce students participate Industrial training to paper mill Subjects Orientation Classes organized by the Home Science departments Provision of E-learning Resources: ICT-enabled instruction helps the students to surmount the barriers owing to their rustic background. Well equipped Computer Lab, Digital Classrooms, and LCD Projectors are available to facilitate the e-learning process. Teachers-ICT Teaching methodologies have been customized to make it more students centric and dynamic. The curriculum is delivered in such a way that it complements the theoretical knowledge with a practical understanding of the concepts. Efforts have been made to use ICT-enabled tools for an effective teaching learning process. The entire administrative block is Wi-Fi enabled with 200 Mbps. Several student groups have been formed on WhatsApp for sharing academic information. The college website keeps the student community updated about the latest progress in curricular and co curricular activities of the institution.

| File Description                  | Documents   |
|-----------------------------------|---|
| Link for additional Information   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information | No File Uploaded  |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1342               | 5                  |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution had already initiated ICT enabled teaching and learning in the campus. The college provides syllabus and question bank to all students in the beginning of the each semester. Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities are given. The college is having well experienced lecturers to teach all the courses. The libraries are opened from 10.00 a.m. to 5.00 p.m., there is an open access system. The staff members are encouraged to participate in orientation, refresher courses, seminars, workshops and conferences. Experiential Learning Students are involved in experiential, participative methodologies which offer new opportunities for strengthening their learning experience. Field visits and guest lectures are organized. Students are given Projects, Seminars, and Assignments focusing on self-study, team-building, and independent learning. Provision of E-learning Resources: ICT-enabled instruction helps the students to surmount the barriers owing to their rustic background. Well equipped Computer Lab, Digital Classrooms, and LCD Projectors are available to facilitate the e-learning process. Teachers-ICT Teaching methodologies have been customized to make it more students centric and dynamic.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| Link for additional information   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution had already initiated ICT enabled teaching and learning in the campus. The college provides syllabus and question bank to all students in the beginning of the each semester. Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and

regulations, academic activities are given. The college is having well experienced lecturers to teach all the courses. The libraries are opened from 9.00 a.m. to 5.00 p.m., there is an open access system. The staff members are encouraged to participate in orientation, refresher courses, seminars, workshops and conferences.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | No File Uploaded  |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

5

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

NO

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | No File Uploaded          |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

5

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Departmental Level:** All the students are provided with the internal exam answer scripts and are given an opportunity to verify their marks awarded against their answers. Any objections in the internal evaluation are immediately addressed by the respective faculty member. With respect to assignments, Faculty evaluates assignments based on the rubric which is also shared with the students in the classrooms as well as in their class WhatsApp groups. The rubric consists of criteria- content, appropriate cognition level, timely submission, clarity, presentation of content, etc. The evaluated assignments are given

back to students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

College Level: The Institute appoints an Examinations committee for smooth conduct of examinations of affiliating university. If students face any type of problem, it is resolved by the institution and observer appointed by the university. The grievances during the conduct of online/theory examinations are considered and discussed in consultation with the Principal. If they feel that the grivence is beyond their jurisdiction they forward it to the university for its redressal.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The management and the Principal monitor the administration and address the grievances of the staff and students immediately. Faculty and students are encouraged to participate and present papers in National and International seminars and also published papers in ISSN and ISBN journals. Progression of students is analyzed through the conduct of internal examinations, Mid Exams and semester examinations. The faculty of motivated to use modern teaching methods such as computer based learning, PPT, Group discussions, debate, Field trips etc. There are 3NSS units; students are encouraged to join in NSS. Extension activities are under taken by the students by the adoption of the villages, blood donation camps, awareness camps etc. One Youth Red Cross unit, students are encouraged to join in YRC. Extension activities are under taken by the students by the adoption of the villages, blood donation camps etc. Department of History organized Historical Tour at Amaravathi The department of Botany and Zoology organized field trips at Korangi Forest The Commerce Department organized field trip to International Paper mill, Rajahmundry.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**YES**

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | No File Uploaded  |
| Paste link for Additional information                | <a href="https://www.skvtgdcrjy.ac.in/#">https://www.skvtgdcrjy.ac.in/#</a> |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded  |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**YES**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://www.skvtgdcrjy.ac.in/#">https://www.skvtgdcrjy.ac.in/#</a> |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**123**

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://www.skvtgdcrjy.ac.in/documents/examinationcell/resultanalysis.pdf">https://www.skvtgdcrjy.ac.in/documents/examinationcell/resultanalysis.pdf</a> |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://forms.gle/LRau5TT9Rvq6rtkv7>

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents   |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded  |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | No File Uploaded  |
| Paste link to funding agency website                          | <a href="http://skvtgdcrjy.ac.in/activities.php#">http://skvtgdcrjy.ac.in/activities.php#</a> |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**NSS III- UNITS Campus orgained at adpoted village**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://skvtgdcrjy.ac.in/#">http://skvtgdcrjy.ac.in/#</a> |
| Upload any additional information     | No File Uploaded  |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded |
| e-copy of the award letters   | No File Uploaded |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

3

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | No File Uploaded          |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1000

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded          |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related Document  | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information  | No File Uploaded |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded          |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities Existing Campus area 8.26 acc

Class rooms 30 Laboratories 12

Seminar Halls 02

Classrooms with CD facilities 03

Classrooms with Wi-Fi/ LAN 02 Seminar halls with ICT facilities 01

Video Centre Nil No. of important equipments purchased (1-0 lakh) during the current year. Nil Value of the equipment purchased during the year (Rs. in Lakhs)

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

| <b>YES</b>  |   |
|---|---|
| File Description  | Documents   |
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| <b>4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.</b> |   |
| 30  |   |
| <b>4.1.3.1 - Number of classrooms and seminar halls with ICT facilities</b>                                       |   |
| 3   |   |
| File Description  | Documents   |
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="http://skvtgdcrjy.ac.in/#">http://skvtgdcrjy.ac.in/#</a>         |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)                         | No File Uploaded  |
| <b>4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</b>       |   |
| <b>4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)</b>     |   |
| <b>NO</b>   |   |
| File Description  | Documents   |
| Upload any additional information   | <a href="#">View File</a>   |
| Upload audited utilization statements   | No File Uploaded  |
| Upload Details of budget allocation, excluding salary during the year (Data Template)                             | No File Uploaded  |

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

NO

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional Information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Audited statements of accounts   | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

0

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

NO

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

**4.3.2 - Number of Computers**

130

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio          | No File Uploaded |

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

57543584.00

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

we have maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.,

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Any additional information  | No File Uploaded  |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded  |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

16

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded          |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

E. None of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

| 0   |                  |
|---|------------------|
| File Description  | Documents        |
| Self-attested list of students placed   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| <b>5.2.2 - Number of students progressing to higher education during the year</b>   |                  |
| <b>5.2.2.1 - Number of outgoing student progression to higher education</b>   |                  |
| 0   |                  |
| File Description  | Documents        |
| Upload supporting data for student/alumni   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of student progression to higher education  | No File Uploaded |
| <b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>                   |                  |
| <b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>    |                  |
| 0   |                  |
| File Description  | Documents        |
| Upload supporting data for the same   | No File Uploaded |
| Any additional information  | No File Uploaded |
| <b>5.3 - Student Participation and Activities</b>   |                  |
| <b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>     |                  |
| <b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b> |                  |

| 0  |                  |
|--|------------------|
| File Description   | Documents        |
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)   | No File Uploaded |
| 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )   |                  |
| <p>Every year, the College conducts elections for University Representative, Sports Representative and Class Representative. Representation is provided for students on Statutory Bodies such as the Internal Committee (for Prevention and Prohibition of Sexual Harassment), Anti Ragging Committee and Grievances Committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much-needed students' perspective to the work in hand. The Student Council helps in maintaining academic discipline and rigour. They are assigned special tasks during co-curricular, extra-curricular and sports activities. They also help in coordinating the Alumni and Current students' festival and entrepreneurship event Vividha. Members of the Students Council perform a proactive role during Inter Collegiate Events and Competitions related to Sports, Academics, CoCurricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, NCC Republic Day Parade, Anubhuti Science Exhibition organized in the College. Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities. SCIENCE AND COMMERCE Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities. File Description Docum</p> |                  |

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

100

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | No File Uploaded          |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision "To grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Rajahmundry town and its adjacent villages." The vision and mission of the Institution is to provide qualitative and relevant education to the students, especially belonging to the remote, poor and weaker sections of the area. MISSION By providing qualitative education with all job-oriented skills. By enriching the capacity of individuals to learn and lead with integrity and wisdom. By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research. By instilling human values & a sense of responsibility towards the society

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The IQAC distributes UGC guidelines of major, minor research projects, seminars, conferences symposia and workshops and also whole proposals to faculty to apply for the above programs to the UGC for financial support. It motivates the faculty to participate in seminars and present papers. It also encourages the teaching staff to publish articles in peer reviewed journals. The college has a research committee constituted the Principal as chair person and 4 senior faculty as members. It tracks the UGC schemes. The IQAC informs the faculty to undertake M.Phil. and Ph.D. degree under UGC sponsored faculty development programme. Encouraging staff to publish the research papers. The students are also advised to present their research papers in the national seminars - workshops organized annually by the college. Further,

the students are also encouraged to present and publish their research articles in the journals and other newspapers.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development

- The IQAC distributes UGC guidelines of major, minor research projects, seminars, conferences symposia and workshops and also whole proposals to faculty to apply for the above programs to the UGC for financial support.
- It motivates the faculty to participate in seminars and present papers.
- It also encourages the teaching staff to publish articles in peer reviewed journals.
- The college has a research committee constituted the Principal as chair person and 4 senior faculty as members. It tracks the UGC schemes.
- The IQAC informs the faculty to undertake M.Phil. and Ph.D. degree under UGC sponsored faculty development programme.
- 
- The students are also advised to present their research papers in the national seminars - workshops organized annually by the college. Further, the students are also encouraged to present and publish their research articles in the journals and other newspapers.

### Teaching and Learning

- The Institution had already initiated ICT enabled teaching and learning in the campus.
- The college provides syllabus and question bank to all students in the beginning of the each semester.
- Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities are given.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### Planning and Development

- Training programmes on M.S. Office, Office automation and Laboratory maintenance were organized for the benefit of support staff.
- A training programme on English language, speaking and writing skills were organized for their benefit.
- Faculty is permitted to attend Orientation and Refresher courses.
- Faculty is encouraged to attend the Seminars and Workshops.
- Faculty is deputed to attend BOS meetings, Paper Setters, Examiners of Autonomous Colleges and Universities.

### Administration

- The management and the Principal monitor the administration and address the grievances of the staff and students immediately. The faculty of motivated to use modern teaching methods such as computer based learning, PPT, Group discussions, debate, Field trips etc.
- There are 3NSS units; students are encouraged to join in NSS. Extension activities are under taken by the students by the adoption of the villages, blood donation camps, awareness camps etc.
- One Youth Red Cross unit, students are encouraged to join in YRC. Extension activities are under taken by the students by the adoption of the villages, blood donation camps etc.
- Department of History organized Historical Tour at Amaravathi
- The department of Botany and Zoology organized field trips at Korangi Forest

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Link to Organogram of the Institution webpage | Nil   |
| Upload any additional information             | No File Uploaded  |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

| File Description  | Documents        |
|---|------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded |
| Screen shots of user interfaces   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | No File Uploaded |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Welfare Schemes for Teaching and non-Teaching Staff:

**Encouragement & Motivation:** The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. NonTeaching staff are encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose.

**Encouragement and Motivation for Higher Studies:** Courses Conducted by the Institute: The College also conducts FDPs and Short-Term Courses for Teachers. **Laboratory Safety E Programs:** Laboratory Safety Programs are conducted for Teaching and Non-Teaching staff regularly. **Facilities:** The College provides infrastructure facilities viz. Computers, Laptops, Desktops, Printers, Scanners & LCDs to all the departments for smooth functioning of day-to-day academic activities and for personal research of the Faculty members. **General Welfare Schemes for teaching and Non-Teaching Staff:** Provident Funds: Employees

Provident Fund (EPF) is a Retirement benefit Scheme provided by the Institution for the benefit of all its employees. Counselling Centre: College has a Counselling Cell for teaching, nonteaching staff and students. Medical Insurance: The Institute provides Medical Insurance to Principal and Vice Principals. File Description Documents Paste link for additional information <https://www.skvtcollege.in/documents/AQA>

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded          |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can

eventually lead to further progress and growth of the employee.

a) The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS). b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score. c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion. e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director. . Non-Teaching Staff All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits,

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

| no  |                  |
|---|------------------|
| File Description  | Documents        |
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

no

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

**6.5 - Internal Quality Assurance System**

## 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Sarojini Naidu College for Women has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. . Administering the feedback mechanism to obtain feedback from students, faculty and other stakeholders of the college. Organizing inter and intra-institutional workshops, seminars and conferences on quality related themes and promotion of quality culture. Encouraging the institution and its departments to enter into collaboration or to sign MoUs with other Higher Educational institutions, including foreign Universities for faculty exchange program, research activities etc. Opening of skill-based certificate courses to make the students more employable. Encouraging the institution to be more eco-friendly. Two of the major institutional initiatives include: Academic Initiative: The IQAC has made the following initiatives relating to the academic atmosphere of the college: 1. The college offers 3courses under 13programs spanning across the

disciplines of Humanities, Social Science, Science, Commerce and Management at Under Graduate and Post Graduate levels. The large number of courses help the students who come from diverse backgrounds and objectives. T

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC functions as the coordinating and facilitating organ among various wings of the college. In the process of quality initiatives, IQAC greatly contributes to the improvement, enhancement and further development of the teaching learning process. Regular academic audits and student feedback helps the college to assure quality and excellence. The IQAC also envisions greater integration of teaching, infrastructure and technology for the smooth functioning of the academic process. Due to the pandemic situation the year 2020-21 proved to be a challenging one. The IQAC responded to the crisis and took these immediate measures: The entire student database, which was preserved in a local server, was transformed into a web based one. Students can now pay their fees, make subject choices online. The teachers can also record the marks of the students online. The teachers have mostly provided materials through Google classroom and taken their classes using Google meet. The examinations were also conducted online. Teachers, who were not tech savvy, were encouraged to learn from their peers. Instead of large scale programs, this was done on a one to one basis so as to allow the teachers to learn according to their needs at their own pace.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**E. None of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality  
audit recognized by state, national or  
international agencies (ISO Certification,  
NBA)**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://www.skvtgdcrjy.ac.in/">https://www.skvtgdcrjy.ac.in/</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded  |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the programme Period (from-to) Participants Female Male  
 Student Counseling Centre & Women Cell are taking care of gender sensitization. International Women's Day was celebrated in the college by inviting Gynecologists to educate girl students in Hormonal imbalance and anemic problems Soft toys & training workshop was conducted to all girl students for their benefit of the future and lady staff through women cell. Quelling making training workshop was conducted to all girl students  
 Communication Skills training classes conducted Thought the year  
 One hour One week one week one week 150 100

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | Nil   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information   | Nil   |
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>   | D. Any 1 of the above   |
| File Description   | Documents   |
| Geo tagged Photographs   | No File Uploaded  |
| Any other relevant information   | No File Uploaded  |
| 7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management |   |
| no   |   |
| File Description   | Documents   |
| Relevant documents like agreements/MoUs with Government and other approved agencies  | No File Uploaded  |
| Geo tagged photographs of the facilities   | <a href="http://skvtgdcrjy.ac.in/index.php">http://skvtgdcrjy.ac.in/index.php</a> |
| Any other relevant information   | No File Uploaded  |
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>   | E. None of the above  |

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

E. None of the above

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents                 | No File Uploaded |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

#### 7.1.7 - The Institution has disabled-friendly,

E. None of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Every Saturday we conduct assembly Observation of "clean & green" and on third Saturday of every month Before the commencements of class work we play National Song Vedemataram & Kandukuri Veerasalingams Eswara Pradhana of end of the class work we play National anthem Janaganamana Implementation and practice of Uniform dress code for maintaining better discipline

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Rights:** Everyone has the right to learn. Everyone has the right to feel safe. **Responsibilities:** Personal Responsibility – I do the right thing. Communal Responsibility – I encourage others to do the right thing. **Values:** We are Learners We are Respectful We are Safe We Care about Others  
 Student Representative Council (SRC) At Coburg West our SRC is made up of one representative from each classroom who is voted into this position by their peers. The SRC meets regularly and is an opportunity for students to have a say, makes suggestions and voice opinions on a range of issues that affect all students.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals create an environment in which students come together with similar sentiments portraying national unity and humanism. In a given academic year the college commemorates as many days of significance as possible. The range of activities to commemorate the day is diverse Birth and Death Anniversaries of prominent figures are commemorated with earnestness and enthusiasm. The members of the Library, National days like Independence Day and Republic Day are marked by mandatory hoisting of the flag. Dr. BR Ambedkar Jayanti is celebrated every year on 14th April during which prominent speakers address the staff members of various aspects of the life of Dr. Ambedkar. Shivaji Jayanti is celebrated on 19th February by a felicitation of the bust of Shivaji Maharaj followed by lecture on the life and principles of the great ruler. Gandhi Jayanti is an occasion that is commemorated by the college by organising a talk for the staff members as an opportunity of getting to know the principles of our great leader.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Every Saturday we conduct assembly Observation of "clean & green" and on third Saturday of every month Before the commencements of class work we play National Song Vedemataram & Kandukuri Veerasalingams Eswara Pradhana of end of the class work we play National anthem Janaganamana Implementation and practice of Uniform dress code for maintaining better discipline

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Contribution towards social and community development: The Postgraduate students of Social sciences carry out their dissertation projects related to cross cutting issues of the society like gender sensitization, carrying out Covid surveys. Department of History organized Kaun banega History scholar? An online quiz competition to create awareness and spread knowledge about the historical events, figures etc. The Department also organized Certificate course in Modi script, which holds relevance in interpreting historical facts, figures and documents. The Department of Economics also gives dissertation projects to the students in burning issues related to the economic situation globally. They also organized a webinar on occasion of World Blind Day titled My family, my responsibility with a motive to cultivate social commitment. Under this club various activities like Quiz, lecture series and webinars were conducted. A certificate course in Basic Astronomy for students and teachers was conducted and 125 participants attended this course.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

7.3.2 - Plan of action for the next academic year

Planning proposals will be submitted to the UGC for CPE status in the next academic year. submitted to the UGC for financial assistance to organize seminars, conferences and workshops. Proposals will be submitted to the UGC to start career orientated programs. More extension programs will be undertaken. More number of faculties will participate and present papers in seminars and workshops. Faculty will be motivated to publish more articles in journals, the college taken over by the Government